**Retake Instructions:** There is no charge for a retake photo.  If your student requires a retake of their school photo please send their entire package of photos in the original envelope back to their teacher on or before retake day (Wednesday, Nov.20th).  Please mark "RETAKE" across the top of the original photo envelope and if possible a short note to the photographer about what you would like different on the retake.  Example: Bigger Smile, or new haircut.

A photography staff member will go class to class and collect student's and their photo packets and lead them down to the photography area.  If needed we have wet wipes for face washing and sterilized combs for hair combing.  Retake photos will be delivered back to school in several weeks.  In the event you do not like the retake photo we offer a full refund or you can try again in the spring when we return for Class Photos.

**Students that were absent on original photo day** will have a photo taken on retake day.  If you would like to order this photo you can download and print the photo order form by visiting our link at:   <https://www.dropbox.com/s/tj5iypbe49qmpwg/2019_CVES_Photo_Order_Form.pdf?dl=0>

You can also pay with a credit card at our online store:

squareup.com/store/photography-by-joy

(when using our online store to pay for your photos please include your child's name/teacher/and retake or original day photo in the field marked "additional note to merchant" this will help us connect your payment to your child.  Also if possible send the paper order form (which you can download and print at this link: <https://www.dropbox.com/s/tj5iypbe49qmpwg/2019_CVES_Photo_Order_Form.pdf?dl=0>

For questions email: [photographybyjoy@comcast.net](mailto:photographybyjoy@comcast.net)

Thank you,

Joy

Joy Hoffman-Baunsgard

Photography by Joy

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